

HURRICANE PREPAREDNESS PLAN

STRAVIK Construction Group · Controlled Document

Document No.	Revision	Effective Date	Document Owner	Status
STV-HSE-PLN-022	00 (Initial Issue)	2026-10-24	[SAFETY DIRECTOR]	Issued for review / pending approval

Management system alignment: This document is aligned with ISO 9001:2015, ISO 14001:2015 and ISO 45001:2018 requirements as applicable. STRAVIK Construction Group does not claim third-party certification to these standards. Florida Certified General Contractor License No. [FL LICENSE NO.].

REVISION HISTORY

Rev.	Date	Description of Change	Prepared By	Approved By
00	2026-10-24	Initial issue for STRAVIK Construction Group	[PREPARED BY]	Michael Gaya, President

1. PURPOSE

To protect people, property, the public and the work during the Atlantic hurricane season (June 1 – November 30) through documented storm response protocols covering preparation, securing the site, demobilization and rapid post-storm restart.

2. SCOPE

Applies to all STRAVIK Construction Group employees, subcontractors and visitors on STRAVIK-controlled projects and facilities. Applies to all projects in Florida, the U.S. Virgin Islands and other hurricane-exposed regions.

3. REFERENCES

- NOAA / National Hurricane Center advisories
- Florida Building Code and local emergency management directives
- USVI VITEMA directives (USVI projects)
- OSHA 29 CFR 1926 Subparts CC (cranes) and L (scaffolds)
- Management system alignment: ISO 45001:2018 (no certification claimed)

4. READINESS PHASES

Phase	Trigger	Key Actions
Season Readiness	June 1	Update site hurricane plan, contacts and supply lists; inspect tie-downs; pre-arrange equipment removal

Phase	Trigger	Key Actions
Watch Phase	Tropical storm/hurricane watch or 72 hours before forecast impact	Stop deliveries; secure loose materials; plan crane configuration; back up project data
Warning Phase	Warning or 36–48 hours before impact	Complete demobilization; tie down or lower crane booms per manufacturer; remove scaffold sheeting; secure site; release workforce
Post-Storm	All-clear from authorities	Damage assessment; hazard inspection; utility checks; staged restart

5. SITE SECURING CHECKLIST

- Equipment demobilization planning and relocation of mobile equipment to safe ground.
- Crane tie-down or weathervaning procedures per manufacturer and engineer instructions.
- Material protection strategies: band, ballast or remove loose materials, debris and dumpsters.
- Site stabilization: erosion and stormwater controls checked; fencing and signage secured.
- Fuel tanks, chemicals and hazardous materials secured or removed.
- Temporary power de-energized; project records and drawings protected.

6. COMMUNICATION

- Employees and subcontractors are notified through the emergency contact tree maintained by the Superintendent.
- Status reports are provided to the owner and the President at each phase.
- Emergency contact: **[SAFETY DIRECTOR]**, **[PHONE / EMAIL]**.

7. RAPID POST-STORM RESTART

- Only authorized personnel enter the site until a competent-person inspection is complete.
- Inspect structures, scaffolds, cranes, excavations and electrical systems before re-use.
- Document damage with photographs; notify the owner and insurer (**[INSURANCE CARRIER]**).
- Restart in the sequence approved by the Project Manager.

RESPONSIBILITIES

Role	Responsibility
President	Provides resources and approves this program.
[SAFETY DIRECTOR]	Administers the program, training, audits and records.
Superintendents / Foremen	Implement the program on site and correct deficiencies immediately.
Employees / Subcontractors	Follow the program, use controls and report hazards.

TRAINING & RECORDS

- Training is delivered before assignment and refreshed as required; recorded in STV-HRM-REG-002.
- Inspection, permit and monitoring records are retained per STV-GOV-POL-011.

DOCUMENT CONTROL

- Controlled under the Records Management & Document Control Policy (STV-GOV-POL-011) and the Document Control Procedure (STV-GOV-PRO-015).
- Reviewed at least annually, or after an incident, audit finding, regulatory change or significant change in operations.
- Records generated under this document are retained per the retention schedule in STV-GOV-POL-011.

APPROVAL

Role	Name	Title	Signature	Date
Prepared By	[PREPARED BY]	[TITLE]		
Reviewed By	[QUALITY / HSE MANAGER]	[TITLE]		
Approved By	Michael Gaya	President		

This document is reviewed at least annually, or upon significant organizational, legal or operational change, and re-issued under document control per STV-GOV-POL-011.