

SAFETY TRAINING MATRIX

STRAVIK Construction Group · Controlled Document

Document No.	Revision	Effective Date	Document Owner	Status
STV-HSE-MTX-018D	00 (Initial Issue)	2026-10-24	[SAFETY DIRECTOR]	Issued for review / pending approval

Management system alignment: This document is aligned with ISO 9001:2015, ISO 14001:2015 and ISO 45001:2018 requirements as applicable. STRAVIK Construction Group does not claim third-party certification to these standards. Florida Certified General Contractor License No. [FL LICENSE NO.].

REVISION HISTORY

Rev.	Date	Description of Change	Prepared By	Approved By
00	2026-10-24	Initial issue for STRAVIK Construction Group	[PREPARED BY]	Michael Gaya, President

SAFETY TRAINING MATRIX (Job Role vs. Certification Requirements)

1. PURPOSE

To define and track mandatory safety, health, and environmental training for all personnel engaged in STRAVIK Construction Group operations. This matrix ensures that employees and subcontractors possess the knowledge, certifications, and competence necessary to perform assigned work safely and in compliance with:

- OSHA 29 CFR 1926 & 1910
- ANSI / ASME / NFPA standards
- Client contract requirements
- STRAVIK corporate safety policies

2. SCOPE

Applies to:

- All STRAVIK employees (field & office)
- Subcontractors and temporary workers under STRAVIK control
- Supervisors, foremen, and safety personnel on all projects

Covers required training and certification intervals by job role, including both regulatory and internal courses.

3. RESPONSIBILITIES

Role Responsibilities

Develops and maintains the matrix; reviews compliance Corporate EHS Director quarterly.

Project Manager / Ensures personnel assigned to site have current required Supervisor certifications before mobilization.

Training Coordinator / Schedules, tracks, and maintains digital training records. HR

Employees / Attend required training, maintain copies of certificates, and Subcontractors notify supervisor prior to expiration.

4. TRAINING MATRIX LEGEND

Code Requirement Type

R Required – All Personnel

S Specialized – Job or Task Specific

M Management / Supervisor Level

A As Applicable (by project scope or hazard)

5. SAFETY TRAINING & CERTIFICATION MATRIX

See form - STV-HSE-MTX-018D1 - SAFETY TRAINING & CERTIFICATION MATRIX

6. TRAINING RECORDS & VERIFICATION

- All certificates, licenses, and cards must be scanned into the Corporate EHS Database under each employee's profile.
- Expiration dates automatically trigger alerts 30 days prior to renewal.
- Subcontractors must submit verified training records before site mobilization; uncertified workers will be denied site access.

7. REVIEW & UPDATE

This matrix is reviewed annually or whenever:

- Regulatory or client requirements change.
- New job roles are introduced.
- Lessons learned from incidents indicate a training gap.

Updates approved by the Corporate EHS Director and Executive Leadership.

APPROVAL

Role	Name	Title	Signature	Date
Prepared By	[PREPARED BY]	[TITLE]		
Reviewed By	[QUALITY / HSE MANAGER]	[TITLE]		
Approved By	Michael Gaya	President		

This document is reviewed at least annually, or upon significant organizational, legal or operational change, and re-issued under document control per STV-GOV-POL-011.